Notice Inviting Request for Proposal (RFP)

Request for Proposal (RFP) is invited from the Chartered Accountants’ / Management consultancy Firms / Companies for conduct of Analysis & Assessment of financial health of TFDPC Ltd and prepare strategies for turnaround of company covering five (5) years period from FY 2020-21 upto FY 2024-25 for the office of the Managing Director, Abhoynagar, Agartala (HQ) and its all Rubber production centers (RPC) under North (Kumarghat), South-I (Santir Bazar), South-II (Sabroom) and Sadar Divisions, of Tripura Forest Development & plantation Corporation Limited and all factory units under for Anadanagar Industrial Estate (Agartala), Betcherra Industrial Estate (Unakoti) & Takmachherra (Factory Division) Factory, South Tripura and also its future projects of Betcherra Latex Centrifugeing factory, Santirbazar PPP Timber Factory and Plywood Factory. The assignment will mainly focus on the following areas:

1. Conduct RPC and Factory unit wise product and profitability analyses considering all financial, accounting, labour and plantation related aspects
2. Analysis & Report on profitability of each RPC and Factory unit
3. Analysis & Report on breakeven points by products, work centers, and factories
5. Analysis & Report on periodic variances and their causes, focusing in particular on spending variances
6. Analysis & Report on Cost benefit analysis of activities of TFDPC Ltd
7. Analysis & Report on risk and return regarding operations of TFDPC Ltd
8. Analysis & Report on cash, fund and liquidity management of TFDPC Ltd
9. Analysis & Report on manpower planning and recruitment strategies regarding selection of manpower for TFDPC Ltd
10. Analysis & Report on market feasibility of TFDPC Products (Rubber, Wood, Bamboo and other products)


13. Analysis & Report on profitability of Re-settlement plantation scheme of TFDPC Ltd.


16. Analysis & Report on various statutory compliances relating to forest, labour, accounts, taxation, legal, corporate matters and social obligations.

17. Analysis on capital budgeting matters regarding products and major inputs.

18. Analysis & Report on stakeholder development of TFDPC Ltd

19. Prepare strategies for turnaround of company

20. Analysis of financial & other viability of it upcoming projects.

Terms & Conditions:

1. An EMD of Rs. 50,000/- (Rs. Fifty Thousand only) in the form of Demand Draft drawn on any Nationalized/Scheduled Bank payable at Agartala in favour of "The Executive Director, TFDPC Ltd". Proposals not accompanied by EMD shall be considered as non-responsive and will be rejected.

2. The EMD of the unsuccessful bidders would be returned to them at the earliest.

3. The bidder shall conduct and complete assignment directly and in no case sub contract of any part of the assignment to any third party will be considered.

4. The interested parties may submit their Request for Proposal (RFP) addressed to the undersigned and send the same at the above address so as to reach by 4.00 PM, 14th August, (Friday), 2020 along with a technical and a financial bid. The selection of the party will solely rest on the discretion of the Authority.

5. Bids will be opened on 4.30 P.M. 14th August, (Friday) 2020. Representative of the interested parties may remain present there.

6. All the bidder have to make a presentation regarding this assignment before MD, TFDPC at the registered office of TFDPC Ltd, Agartala if required at a time specified by MD TFDPC Ltd after opening of the bid.
7. Payment will be made against fees plus GST as applicable. Full and final payment will be made after submission of the final report and acceptance of the same by the management on completion of the assignment. No advance payment or interim payment will be made in this regard.

8. No Travelling, Boarding and lodging and out of pocket expenses of the party regarding this assignment will be paid or reimbursed by TFDPC Ltd to the party.

9. The party will visit RPCs, Factories and Divisional & Head office of TFDPC Ltd in connection with this assignment from time to time as directed by the MD, TDDPC.

10. An agreement in this regard will be executed between TFDPC Ltd and the selected party based on mutual terms & condition before the assignment. Time duration to complete the assignment will be counted from the date of execution of the agreement by the both parties.

11. The assignment is to be completed within six months from the date of agreement. The party has to submit a completion report to the TFDPC Ltd at end of the assignment along with other deliverables.

12. **Technical bid** must cover the items specified as below: (submit documents)

13. The bidder is defined either as a company registered under the Indian Companies Act 2013 or 1956, or a partnership firm registered under the Partnership Act 1932. No foreign company incorporated in a country outside India or a joint venture of such companies or a consortium of such companies will be considered for the said assignment. If the applicant is a chartered accountant firms it should have its’s head/branch office either in Agartala or Guwahati or Kolkata.

14. In the case of the applicant is chartered accountant firm, one of the partners of the firm should be a qualified cost accountant.

15. The bidder shall have a minimum paid up capital of Rs. 5.00 Crores (for company) or capital of Rs. 50.00 lakhs (for firms) and also hall have a combined net worth of at least Rs.10 crores (for companies) / Rs. 1.00 (for firms) the date of application.

16. The applicant should have an experience of 5 years for conducting similar kind of Analysis & Assessment ,

17. The applicant should have an experience of conducting 5 similar kind of Analysis & assessment in a period of last three years.
18. The interested parties must submit along with their bids, audited P/L account, Balance sheet of the company/firm and income tax return for last three years and copy of the GST registration certificate and PAN Card of the company/firm/partners.

19. Financial bid must include a rate quoted as bid value plus GST.

20. Managing Director, TFDPC Ltd reserves the right to cancel the RFP even to the lowest bidder regarding this assignment without assigning reason.

For details please visit our website: tfdpc.tripura.gov.in

(Dr. A.M. Kan fade, IFS)
Managing Director.
TFDPC Ltd

No: F. 14-49/CA/TFDPC-2018 30/31-34 Dated: 21/4/20

Copy to:
1. The Executive Director, TFDPC Ltd.
2. The Company Secretary, TFDPC Ltd
3. The General Manager, TFDPC Industrial Estate, Anandanagar
4. The Divisional Manager, North/Sadar/South-I/South-II Factory Division
5. The Dy. Manager, TFDPC Ltd
6. Notice Board & website of this Office
7. Website of this Office

Managing Director. 20/4/2020
TFDPC Ltd