Tripura Forest Development & Plantation Corporation Limited
Office of the General Manager
TFDPC Industrial Estate, Anandanagar, West Tripura

Notice Inviting Tender

Sealed tender on plain paper are invited by the General Manager, TFDPC Industrial Estate, Anandanagar on behalf of Tripura Forest Development and Plantation Corporation Limited (TFDPC Ltd) from owners of vehicle of Indian National for hiring of one Maruti ECO (CNG- AC) for office duty as per terms and conditions laid down below. Tenders will be received up to 3 PM of 31st July, 2020 in the Office of the General Manager, TFDPC Industrial Estate, Anandanagar which will be opened on the same day at 3.30 pm if possible or on the next working day. The Tenderer or their authorized representative may remain present at the time of opening of tender.

Terms and Conditions:

1. Vehicle type & Number:- 1(one) number Maruti ECO (CNG-AC) for day to day office use.
2. The vehicle may move throughout the state of Tripura.
3. The vehicle has to attend the Corporation duty normally from 9.00 AM. To 7.00 PM. Duration for which may increase depending up on the requirement.
4. The vehicle is to be mechanically sound and in running condition. The vehicle should not be made prior to 2018. The Tenderer should submit the documents in respect of model No. / make etc. along with the copy of the Registration Certificate of the vehicle along with the tender.
5. The driver, to be arranged by the Tenderer, should have a valid driving license and should not have any criminal background and should be of good in moral character.
6. The vehicle for which the tender is made should have valid insurance certificate, road tax clearance certificate, fitness certificate, pollution certificate and Registration certificate. Tenderer should enclose self certified photo copies of all the above mentioned certificates/documents along with income tax certificate of the Tenderer along with the tender.
7. Earnest money of Rs. 5000/- (Rupees five thousand) as Demand Draft has to be enclosed drawn in favour of the General Manager, TFDPC Industrial Estate, Anandanagar on any scheduled bank payable at Agartala, without which the quotation will be considered as invalid for acceptance.
8. A copy of the PAN Card of the Tenderer has to be enclosed along with the tender without which the tender will not be accepted.
9. The successful Tenderer has to sign an agreement with the undersigned on Non Judicial stamp paper for running the vehicle for 6(six) months from the date of issuance of engagement offer. However duration of engagement may increase as per official requirement, if mutually agreed by both party.
10. The earnest money of the tender other than the successful tender will be returned after finalization of the rate. The successful Tenderer will have to deposit security money for Rs 5,000/- (Rupees five thousand) only in favour of the General Manager, TFDPC Industrial Estate, Anandanagar which will be refunded only after satisfactory completion of engagement period.
11. The successful Tenderer will have to pay all necessary Govt Taxes for vehicle as applicable from time to time on his own. Cost of fuel, lubricant and any other maintenance are to be borne by the Tenderer at his own cost and responsibility.
12. Payment will be done on monthly basis against submission of monthly bill after deduction of taxes as per rule.
13. In case of any mechanical disturbance, the Tenderer will have to arrange another vehicle at his/her own cost, failing which, the General Manager shall engage any vehicle available at that time, payment for which shall be deducted from the monthly bill.

14. Rate should be quoted both in figures and words for the following parameters:
   a) Hiring / Detention charge per day (for ten hrs).
   b) Running charge per Km.
   c) Extra per hrs beyond 10 hrs duty.
   d) Extra for night halt.

15. For deciding lowest financial bid, sum of Hiring / Detention charge per day (for ten hrs) for 23 days and Running charge per Km for 1840 KM will be considered.

16. In case any Tenderer withdraws the quotation prior to finalization of deal, the earnest money shall be forfeited to T F D P C Limited.

17. During the period of engagement, the vehicle will not be allowed to attend any duty other than official duty under T F D P C Limited.

18. The Tenderer will have to produce the vehicle in the office of the Undersigned for inspection, at his/her cost, if asked for before finalisation of tender.

19. The Undersigned reserves the right to accept or reject all or any of the tender including the lowest one without assigning any reason.

General Manager
TFDPC IE, Anandanagar

No.F.3-4/Store/Veh/TFDPC IE-19 / 4 5-5 5

Dated, 21-07-2020

Copy to:

1. The Managing Director, TFDPC Ltd. – for Kind information please.
2. The Executive Director, TFDPC Ltd – for kind information with a request to display one copy in the Notice board of TFDPC Bhavan
3. The Divisional Manager, Sadar/North/South-1/South-11/Factory Division: - for information with a request to display one copy in the Notice board of his office.
4. In-charge, website of TFDPC Ltd HQ, Abhoynagar, Agartala –with a request to upload in TFDPC Website.
5. In-Charge, e-Publishing section, TFDPC Ltd HQ, Abhoynagar, Agartala –with a request to e-publish the same.
6. Notice Board of this Office
7. M/S........................................................................

General Manager