TRIPURA FOREST DEVELOPMENT & PLANTATION CORPORATION LIMITED

(A GOVT OF TRIPURA UNDERTAKING)

P.O: Aboynagar, Agartala, Tripura West, Pin – 799005
E-mail: tfdpe_ltd@yahoo.co website: tfdpe.tripura.gov.in Tel no: 0381-235 4763 Fax: 0381-2359238

No.F.5-4(26)/Dev/Pur/TFDPC-19/4584

Dated, 17/08/2019

NOTICE INVITING Request for Proposal (RFP)

In extension to the Notice inviting Request for Proposal (RFP) No.F.5-4(26)/Dev/Pur/TFDPC-19/2812-13 dated 25.06.2019 and No.F.5-4(26)/Dev/Pur/TFDPC-19/3922-29.07.2019, request for Proposal (RFP) is invited from the Indian Companies/ Partnership Firm/LLP for working as Marketing and Sales Agent on behalf of TFDPC for the remaining period Financial Year 2019-20. The terms and conditions will be as follows:

1. An EMD of Rs. 50,000/- (Rs. Fifty Thousand only) in the form of Demand Draft drawn on any Scheduled Bank payable at Agartala in favour of "The Executive Director, TFDPC Ltd". Proposals not accompanied by EMD shall be considered as non-responsive and will be rejected.

2. The EMD of the unsuccessful bidders would be returned to them at the earliest.

3. The bidder shall be engaged in marketing directly and in no case the appointment of any sub agent for the purpose will be considered.

4. Area of work as marketing/ Sales agent will be all over the State of West Bengal.

5. Items for Marketing and Sales will be rubber wood/ other wood based articles, value and quantum will be decided by the MD, TFDPC for every consignment.

6. There may be engagement of multiple Marketing and Sales Agent by TFDPC Ltd for this above mentioned area of work. No party can claim the status of Sole Selling Agent.

7. The interested parties may submit their Request for Proposal (RFP) addressed to the undersigned sent the same at the above address so as to reach by 5.00 PM, 31st August 2019 (Saturday) positively along with a technical and a financial bid. The selection of the party will solely rest on the discretion of the Authority.

8. Bids will be opened on 02.09.2019 at 11.30 A.M. Representative of the interested parties may remain present there.

9. All the bidders may have to make a presentation regarding this assignment before MD, TFDPC at the registered office of TFDPC Ltd, Agartala or at Tripura Bhawan at Kolkata depending on convenience, if required at a time specified by MD TFDPC Ltd after opening of the bid.

10. (a) Payment will be made as commission on sale amount of sale made only by the agent. Apart from that commission, no other payment of reimbursement of any kind will be made to the agent for this agency work.
(b). The agent may have the option of buying the Rubber Wood products from TFDPC and sell it in Agartala at their determined price. In such case however no commission will be paid to the Agent. The agent will be responsible for collection of pending revenues from the parties regarding consignment sold by him.

11. Any pending revenue not realized by the agent from the party will be deducted from commission payable to him.

12. The agent may have to deposit salutary money/ collateral for consignment value.

13. Payment will be made against fees plus GST as applicable.

14. Payment of agency commission will be made on consignment basis against realization of sale value from the purchaser.

15. After selection, an agreement will be executed between TFDPC Ltd and the Agent which will include detail term and condition of this agency work.

16. Tenure will this agency activities will be initially up to 31-03-2020, which may be extend for further on mutual consent and satisfactory performance.

17. Managing Director, TFDPC Ltd reserves the right to cancel the auction even to the lowest bidder regarding this assignment.

18. **Technical bid** must cover the items specified as below: (submit documents)

19. The bidder is defined as a company registered under the Indian Companies Act 2013 or 1956/ LLP under LLP Act/ Partnership Firm registered under Indian Partnership Act. No foreign company/ firm/LLP incorporated in a country outside India or a joint venture of such companies or a consortium of such companies will be considered for the said assignment.

20. The party must have an office in Kolkata and all communication to the firm will be made to that office address only.

21. The bidder shall have a minimum paid up capital of Rs. 5.00 Lakhs or equivalent on and also shall have a combined net worth of at least Rs.10 Lakhs or equivalent the date of application.

22. The interested parties must have at least 2 years working experience as Marketing Sales Agent or 3 years experience as Treading Business.

23. The interested parties must submit along with their bids, audited P/L account, Balance sheet of the company and income tax return for last three years and copy of the GST registration certificate and PAN Card of the company.

24. **Financial bid** must include a rate quoted as percentage of commission on sale value.