



TRIPURA FOREST DEVELOPMENT & PLANTATION CORPORATION LIMITED
(A GOVT OF TRIPURA UNDERTAKING)

P.O: Abhoynagar, Agartala, Tripura West, Pin – 799005

E mail: tfdpc_ltd@yahoo.co website: tfdpc.tripura.gov.in Tel no: 0381-235 4763 Fax: 0381-2359238



NOTICE INVITING EXPRESSION OF INTEREST

Expression of Interest (Eoi) is invited from the Registered Chartered Accountants' Firms for conduct of Tax Audit of Annual Accounts for the year 2017-2018 of Tripura Forest Development & plantation Corporation Limited. Eoi will be received upto 400PM of 17-04-2018 in the Registered office of TFDPC Ltd. PO. Abhoynagar, Agartala, Tripura, PIN-799005 The work of Tax Audit will mainly focus on the following areas:

1. To calculate self- assessment Tax, payable or refundable.
2. To conduct Tax Audit of Annual Accounts & E-filing regarding Tax Audit return (including filing of revised return if required) .
3. To reply of Audit queries raised during Statutory Audit & Supplementary Audit regarding Tax Audit.
4. To reply of queries raised by the Income Tax Department during Tax Assessment regarding Tax Audit.
5. Any other works related to preparation of Accounts of the Company as per statutory accounting procedures of the Companies Act and requirements of CAG and as directed by Managing Director.

Terms & Conditions of Eoi:

1. A brief note on the resources of the Firm indicating its year of establishment, Experience, Qualification & Strength of professionals is to be communicated. The firm must be a CAG empanelled Auditor.
2. The Firm must have an office in Agartala and all communication to the firm will be made to that office address only.
3. The envelopes should be super-scribed as " Eoi for Tax Audit for the year 2017-2018." The selection of the Firm will solely rest on the discretion of the Authority.
4. The Firm who was appointed for Compilation & preparation of Accounts of TFDPC Ltd. for 2017-18 cannot participate in the bid.
5. The Eoi should contain "D" call for Rs. 5000.00/- deposited in favor of ED, TFDPC Ltd on any Nationalized Bank which will be refunded for the successful bidder on completion of the task.
6. The interested Chartered Accountant Firms is to submit their Expression of Interest (Eoi) addressed to the undersigned clearly indication the Terms of Reference, Fees Chargeable.

7. 10% of the fees charged will be paid after conclusion of Supplementary Audit.
8. The time limit for Tax Audit is 15 days after delivery of Accounts for 2017-18. After completion of work, they have to also submit a soft copy of Audit report to the management.
9. Minimum Fees will be Rs. 25,000.00/- (Rupees Twenty Five Thousand only) for this assignment.
10. Managing Director reserves the right to cancel even to the lowest bidder if it does not fulfill the criteria as required for compilation of accounts.

For details please visit our website: tfdpc.tripura.gov.in


(Dr. A Kumar, IFS)
Managing Director,
TFDPC Ltd

No: 1-94 (XXXXII) CA/TFDPC(2017-18) 11220-26

Dated: 29/3/18

Copy to:

1. The Executive Director, TFDPC Ltd,
2. The General Manager, TFDPC Industrial Estate, Anandanagar
3. The Divisional Manager, North/Sadar/South-I/South-II/Factory/ HQ Division
4. Notice Board of this Office
5. Website of this company
6. Guard File
7. M/S _____


Managing Director,
TFDPC Ltd